

MARTIN AND MARTIN DALES PARISH COUNCIL

MINUTES OF THE MEETING OF MARTIN AND MARTIN DALES PARISH COUNCIL

Date and Time: Tuesday 10th March 2026 7.30pm

Location: Martin Dales Old Village Hall

Cllrs Present
Will Jenkins (WJ) (Chair)
Will Stephens (WS)
Stuart Quinn (SQ)
Bobby Neaum (BN)
Clare Cowen (CC)
Natasha Marshall (NM)

Cllrs Not Present
David Busby (DB)
Clerk

In Attendance
5 Parishioners

Items Outstanding from Previous Meeting

Action	By Whom	
Website Update	Clerk	
Martin Dales Land	Chair	
Removal of Tree	Chair	

Minute Ref	Actions from This Meeting	Action By	Completed
3	ROI to be completed and returned to NKDC NM to read Good Councillor Guide Clerk to meet NM for induction if requested	NM Clerk	√
4	Email to be sent to DB	Clerk	√
6	Clerk's report to be included in the minutes of each meeting	Clerk	√
	Clerk to type Minutes	Clerk	√
	Report for AGM (Chair)	Chair Clerk	
8.1.3	Cemetery Monuments to be confirmed	Clerk	
8.2	Highways to be asked to move school sign	Clerk	√
8.3	Repair/refurbishment of playpark	NM/CB	
	Playpark Planning	SQ	
	Flytipping to be reported - Fixmystreet	Clerk/NM	√
8.4	Old Defib – Martin Dales – ownership/status to be checked although not the responsibility of the PC	SQ	
	Clerk to obtain quotes for new Defib x 2	Clerk	√
	Care Home to be contacted re: existing Defib	Clerk	

Minute Ref	Minute Commentary	Action By
	WJ – Purchase of additional land adjacent to his home	
6	<p><u>Previous Minutes</u></p> <p>Clerk informed the meeting that the Clerk’s report should be included as part of future minutes.</p> <p>Minutes of previous minutes 6th January 2025 to be approved and the November 2025 minutes also to be agreed.</p> <p>It was agreed both minutes were an accurate record.</p> <p>Proposed: WS Seconded: SQ</p> <p>All agreed</p>	Chair
7	<p><u>Planning</u></p> <p>All planning notices included in the Clerk’s report and are available on line at the NKDC planning portal.</p>	Chair
8	<p>Parish and Business Items</p> <p>8.1 Outstanding Actions from previous minutes</p> <p>8.1.1 Declaration of Interest - All interests to be declared and PCs should not be involved in discussion or voting on that agenda item.</p> <p>8.1.2 Moles and rabbits - NKDC have been contacted by the Chair about the moles and rabbits. They have not yet got back to him. WJ reported that the PCC have said they will pay half towards the graveyard of dealing with these in the graveyard and cemetery.</p> <p>8.1.3 Cemetery Monuments</p> <p>Signs had been put on the monuments requesting that parishioners contact the clerk with regard to future action.</p> <p>Clarity to be sought on who is responsible for which monuments/gravestone in the PC cemetery.</p> <p>Drapers have supplied a quote for the work.</p> <p>8.2 Speeding</p> <p>The new SID has now been fixed to the post. The PC think it has been placed too near the school warning sign. WJ confirmed the other SID is still be charged by the Parishioner.</p> <p>Agreed: Clerk to write to Highways to request the school sign is moved.</p> <p>8.3 Play Park</p> <p>8.3.1 Inspection - Inspected regularly and going well.</p> <p>Thanks, given to NM.</p> <p>Some repairs and tidying up to be done.</p> <p>Agreed: Work to be followed up with Clerk and NM</p>	<p>Chair</p> <p>Clerk</p> <p>Clerk</p> <p>NM</p>

Minute Ref	Minute Commentary	Action By
	<p>8.3.2 Wooded area - looking good after work undertaken by DH.</p> <p>8.3.3 Mugger/multi use games area - Suggestion that a grant should be sought as the cost could be up to £80,000. WS had spoken to the headteacher and it is a project could be supported and used by the school. The first stage is to put a planning application in for the two projects which will include initial plans/layout. It would be on the area currently the football pitch. Any future project would aim to offer something for all age groups. A sub committee will need to be formed in the future.</p> <p>Agreed: SQ to apply for planning with plans</p> <p>Proposed: WS Seconded: NM</p> <p>All agreed</p> <p>8.4 Defib</p> <p>NM now has 3 sets of pads.</p> <p>There is a suggestion that the old defib is given to the home and the PC buys two new ones.</p> <p>Agreed: NM to contact the manufacturer of the SID to change the code. Clerk to check original supplier.</p> <p>Clerk to write to care home to offer the defib.</p> <p>Clerk to get quotes for new defibs and boxes for Martin and Martin Dales.</p> <p>SQ to contact the company with the old defib on the wall.</p> <p>8.5 Grounds Maintenance</p> <p>All on going – daffodils will not be strimmed this year.</p> <p>8.6 Woodland</p> <p>WJ reported that new trees will not be needed as he has enough trees stored in his garden.</p> <p>Trees are to be planted.</p> <p>Agreed: Not to go for grant to buy further trees as WJ says we have enough. These are to be planted in the woodland</p> <p>All agreed</p> <p>8.6.1 WJ reported he had arranged for a ‘ferreter’ to work on the woodland. Some chickens were killed in the process</p>	<p>Clerk</p> <p>SQ</p> <p>NM Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>SQ</p> <p>WJ</p>

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	<p>A general discussion took place. The PC were not convinced that the gates would have a big enough impact for the cost of around £5000.</p> <p>Agreed: Gates not to be purchased as this stage.</p> <p>Proposed: WS Seconded: NM</p> <p>All agreed.</p> <p>8.12 Correspondence Parishioners and Others</p> <p>8.12.1 Soil in graveyard</p> <p>Agreed: Clerk to look into container for soil to put into it and Parishioners could collect soil if needed.</p> <p>8.12.2 Christmas Tree to be removed</p> <p>Agreed: WJ to remove tree</p>	<p>Clerk</p> <p>WJ</p>																							
9	<p><u>Clerks Update (full report attached to minutes)</u></p> <p>9.1 Bank Balances as at 10.03.2026</p> <table data-bbox="336 1122 874 1301"> <tr> <td>Woodland</td> <td>£ 30533.74</td> </tr> <tr> <td>Current</td> <td>£ 7877.77</td> </tr> <tr> <td>Business Reserve</td> <td>£ 10048.30</td> </tr> <tr> <td>Total:</td> <td>£ 48459.81</td> </tr> </table> <p>9.2 Payments - All payments detailed in the Clerk's report.</p> <table data-bbox="336 1451 1153 1630"> <tr> <td>Grounds Maintenance</td> <td>£700.00</td> <td>David Holvey</td> </tr> <tr> <td> SID Parts</td> <td>46.59</td> <td>WJ</td> </tr> <tr> <td> Screws</td> <td>8.19</td> <td>WJ</td> </tr> <tr> <td> Clerk Salary/Expenses</td> <td>398.40</td> <td></td> </tr> <tr> <td> HMRC</td> <td>TBC</td> <td></td> </tr> </table> <p>Proposed: WJ Seconded: SQ</p> <p>All agreed</p> <p>9.3 Dates and times of meeting - Dates have been distributed.</p> <p>Agreed: It was agreed that in future the meetings will start at 6.30pm.</p> <p>All Agreed</p>	Woodland	£ 30533.74	Current	£ 7877.77	Business Reserve	£ 10048.30	Total:	£ 48459.81	Grounds Maintenance	£700.00	David Holvey	SID Parts	46.59	WJ	Screws	8.19	WJ	Clerk Salary/Expenses	398.40		HMRC	TBC		
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Minute Ref	Minute Commentary	Action By
10	<u>Agenda items next meeting</u> Funding for groups <u>Meeting Finished 8.45 PM</u>	
11	The Next Meeting is the AGM Date: 4 th May 2026 6.30 Martin Village Hall	

MARTIN AND MARTIN DALES PARISH COUNCIL MEETING

CLERK'S REPORT

10th March 2026

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Please see Clerk's update in advance of the meeting.

1) Finances

Bank Balances as at 10th March 2026

1.1 Balance for all 3 accounts.

Woodland	£ 30533.74
Current	£ 7877.77
Business Reserve	£ 10048.30

Total: £ 48459.81 - 10.03.26

Cheque book etc held by CC as finance lead in Clerk's absence – all to be returned to Clerk.

1.2 Payments Due/Invoices Received:

Grounds Maintenance	£700	David Holvey
SID Parts	46.59	WJ
Screws	8.19	WJ
Clerk Salary/Expenses	398.40	
HMRC	TBC	

2) Appraisal Date

TBA

3) Clerk's Leave and Hours

Having completed extended leave – I will continue to record hours until the end of March 2026. Hours due will be monitored until cleared.

4) Correspondence

Throughout the absence of the Clerk all email correspondence has been forwarded to the admin account for monitoring.

The key for the post box has been with WJ to accessing post.

Key to be returned to the Clerk.

Some dog fouling signs were sent direct to Clerk's home and will be available at the meeting (10.03.26)

5. Agenda and Minutes

These have been managed by the Chair in the Clerk's Absence.

The November 2025 minutes were not proposed and seconded and this does need to be done.

Recording device to be returned to Clerk.

6 Planning

Some planning was listed on the prepared agenda but some not. Planning received as follows:

6.1 7th January 2026 Dear Cheryl Burbidge Notification of Receipt of Planning Application Planning Application Reference: 25/1600/HOUS Proposal: Erection of first floor balcony to rear Location: 6 Holly Farm Close Martin Lincoln Lincolnshire LN4 3RP

6.2 15th January 2026 Dear Cheryl Burbidge Notification of Receipt of Amended Plans/ Additional Information Application Reference: 25/1501/FUL Proposal: Conversion of ground floor residential and retail area to form convenience store together with alterations to existing shop front and reinstatement of blocked door to front elevation. Location: 88 High Street Martin Lincoln

6.3 20th January 2026 Dear Cheryl Burbidge Town and Country Planning General Permitted Development Order 1995, Schedule 2, parts 6 and 7 - Application for prior notification of agricultural or forestry development Proposal: Erection of pole barn for storage of hay and machinery Location: Land South of Fairfield House 96 High Street Martin

6.4 20th January 2026 Dear Cheryl Burbidge Notification of Receipt of Amended Plans/ Additional Information Application Reference: 25/1147/HOUS Proposal: Erection of a single storey link extension, conversion and extension to existing store

building to habitable space with new roof and internal linings and the erection of a double garage. Location: 6 Royal Oak Lane Martin Lincoln

6.5 11th February 2026 Dear Cheryl Burbidge Notification of Decision
Application Reference: 25/1147/HOUS Proposal: Erection of a single storey link extension, conversion and extension to existing store building to habitable space with new roof and internal linings and the erection of a double garage. Location: 6 Royal Oak Lane Martin Lincoln

6.6 17th February 2026 Dear Cheryl Burbidge Notification of Decision
Application Reference: 25/0458/FUL Proposal: Removal of 2 no. existing free range egg units and erection of a replacement free range egg unit with associated feed bins, access track, hard standings and sustainable drainage system. Location: Kyme Farm Witham Bank Martin Dales

6.7 19th February 2026 Dear Cheryl Burbidge Notification of Receipt of Planning Application
Application Reference: 25/1600/HOUS Proposal: Erection of first floor balcony to rear Location: 6 Holly Farm Close Martin Lincoln Lincolnshire LN4 3RP.

7) Apologies

None received

8) Noticeboards

Markers and allan key to be returned to Clerk.

9) Post Box Village Hall Wall

Key to be returned to Clerk

10) Filing Cabinet

Key to be returned to Clerk

11) Village Gates

Quotes: Have been emailed to the full council and action yet to be agreed.

12) Parish Council Phone

To be returned to Clerk

13) Cemetery

Incoming emails were monitored by CC for any action.

Log books etc to be returned to Clerk.

14) Dates for 2026-2027

These need to be confirmed.

15) Play Park

15.1 Repairs to be followed up on swings

15.2 Fly-tipping to be reported again

F. Cheryl Burbidge

Proper Officer, Clerk and Responsible Finance Officer 2nd January 2026